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# AMICI

Accelerator and Magnet Infrastructure for Cooperation and Innovation  
Horizon 2020 / Coordination and Support Action (CSA)

## MILESTONE REPORT

# INSTALLATION OF THE ADVISORY GROUP

## MILESTONE: MS1

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### Delivery Slip

	Name	Partner	Date
<b>Authored by</b>	O. Napoly	CEA	31/01/2017
<b>Reviewed by</b>	S. Leray [WP1 Leader]	CEA	02/02/2017
<b>Approved by</b>	Steering Committee		dd/mm/yy

## 1. INTRODUCTION

The AMICI project management structure (see Fig.1) foresees the creation of an Advisory Group (AG). Its members have been appointed by the Coordinator of AMICI with the following mandate: *“The role of the Advisory Group is to assist the AMICI Steering Committee, including the coordinator and the work package leaders, to produce their promised deliverables, and particularly those involving a strong industrial participation.”*

In practice, the Coordinator expects the AG members to make comments and recommendations about the methodology and the content of the deliverables, in order to ensure their acceptance by the EC, and to convey their personal point of view on AMICI progress towards achieving its goals.

Each member of the Advisory Group is invited in person, and not as representative of their company. Hence, in principle, they cannot be represented.

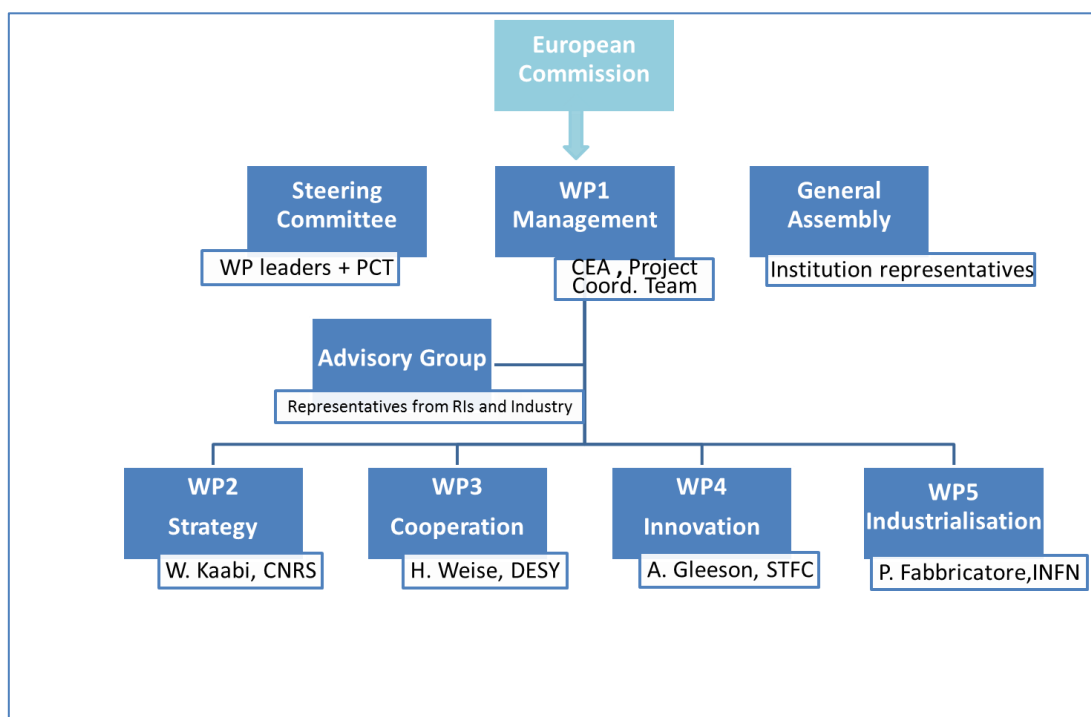


Figure 1: Management Structure of AMICI

The organization of the AG is also mentioned in the Article 6.5 of the AMICI Consortium Agreement, as follows:

*An Advisory Group (AG) will be appointed and steered by the Steering Committee. The AG shall give advice and recommendations on strategic matters to the Steering Committee and report them to the General Assembly. The Coordinator will ensure that a non-disclosure agreement is executed between the Consortium represented by the Coordinator and each AG member. Its terms shall be not less stringent than those stipulated in this Consortium Agreement, and it shall be concluded no later than 30 calendar days after their nomination or before any confidential information will be exchanged, whichever date is earlier. The*

*Coordinator shall write the minutes of the AG meetings. The chair of the AG will be designated by the Steering Committee and shall be allowed to participate in General Assembly meetings upon invitation but has not any voting rights.*

## 2. COMPOSITION OF THE ADVISORY GROUP

The composition of the Advisory Group is given in the table below. The last column mentions the participation of his members to the [Kick-off Meeting](#) and to the AG Installation meeting.

<b>AMICI - Advisory Group Members</b>			
<b>Name</b>	<b>First name</b>		<b>Kick-off Meeting Participation (18-Jan-17)</b>
Bethuys	Stéphane	Thales	Registered
Corniani	Giorgio	Zanon	Registered
Dziwoki	Adam	Prevac	Excused
Gehring	Michael	Babcock Noell GmbH	Registered
Howland	Patricia	e2v	Registered
Hutton	Andrew	Jefferson Laboratory	Registered
Lancelot	Jean-Luc	SigmaPhi	Registered
Lindholm	Mikael	Scandinova	Excused, represented by Klas Elmquist
McGinnis	David	ESS	Excused
Melhem	Ziad	Oxford Instruments	Registered
Peiniger	Michael	Research Instruments GmbH	Registered
Pellecchia	Antonio	AS-G	Not registered
Troxler	Josef	Ampegon	Excused, represented by Detlef Koch
Yamamoto	Akira	KEK	Excused

The coordinator invited Dr. Andrew Hutton (JLab) to chair this meeting, and to report about its discussions and findings to the General Assembly.

## 3. AGENDA OF THE MEETING

The agenda of the meeting was approved by the AG Chair as follows:

- Installation of the Advisory Group 5' (O. Napoly)
- Introduction of the Members 10'
- Industry Participation 5' (O. Napoly)
- Progress on the industrial participation and Industry Days 10' (M. Morandin)
- Discussions 20'
- Preparation of the Report to the General Assembly 10'
- Any Other Business

## 4. MINUTES OF THE MEETING

### 4.1. INSTALLATION OF THE ADVISORY GROUP

O. Napoly, AMICI coordinator, welcomed the members of the Advisory Group (AG) and presented the above mentioned mandate. This group should function similarly to the ‘Machine Advisory Committee’ customary of the accelerator community: members are invited in person as expert of their field to attend the AMICI annual meeting presentations; they produce a short list of comments and recommendations; and the Chair reports them to the Coordinator during the General Assembly meeting.

The necessity of a Non-Disclosure Agreement (NDA) was discussed. Industry members of the AG pointed out the possible difficulty with their internal company rules of communication. A model of NDA will be proposed by the coordinator.

#### **4.2. INTRODUCTION OF THE MEMBERS**

Each members of the AG introduced himself briefly.

#### **4.3. INDUSTRY PARTICIPATION**

O. Napoly introduced and stressed the importance of the objective to rally the European Industry to collaborate with the AMICI academic institutes on the AMICI tasks during the whole duration of the project, as already mentioned in his presentation at the [Kick-off Meeting](#).

#### **4.4. PROGRESS ON THE INDUSTRIAL PARTICIPATION AND INDUSTRY DAYS**

M. Morandin presented the status and the approach for the organisation of the Industry participation and the ‘Partner and Industry Days’ in April 2017. His presentation is available on the Indico page of the [Kick-off Meeting](#) at the WP1 report.

#### **4.5. DISCUSSIONS**

A. Hutton opened the discussions by stressing that the problem which AMICI addresses is real and complex and it will take all of our ingenuity to develop a durable solution.

He then invited the members of the Advisory Group to answer two questions:

- 1) what do they expect from the AMICI project ?
- 2) what would motivate them to participate in the ‘Industry Days’ ?

To the first question, most members answered that AMICI lacks concrete goals and relationship to making business in the short term. The use of Technological Infrastructures was rarely mentioned.

To the second question, most participants expressed little motivation in participating to the industry days if the meeting did not include some keynote speakers or short term business opportunities.

#### **4.6. AOB**

None.

### **5. RECOMMENDATIONS**

A. Hutton, AG Chair, invites the AMICI Management to produce a crisp synthetic description of the AMICI goals and justification of the interest for industrial companies to become AMICI partners.