

Grant Agreement No: 731086

AMICI

Accelerator and Magnet Infrastructure for Cooperation and Innovation
Horizon 2020 / Coordination and Support Action (CSA)

DELIVERABLE REPORT

MINUTES OF THE KICK-OFF MEETING

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Deliverable:

Minutes of the Kick-off Meeting

Executive summary:

Following its starting date of 1st January 2017, the AMICI project held its kick-off meeting on 18th January 2017 in Paris, at the premises of the FIAP Jean Monnet centre. Presentations of the general goals of AMICI and of the five Work Package work plans were given from 9:00 until 15:30. The open meeting gathered about 50 participants representing all the AMICI beneficiary institutions (10). It was followed by the installation meeting of the AMICI Advisory Group composed of 14 members and by the closed meeting of the General Assembly representing the 10 beneficiaries.

The Kick-off Meeting was preceded, on 17th January from 14:00 to 19:00, by an AMICI Workshop at the same location, where parallel sessions were organised for the five Work Packages with about 35 participants.

1. INTRODUCTION

Following its starting date of 1st January 2017 set by the Grant Agreement, the AMICI project held its kick-off meeting on 18th January 2017 in Paris, at the premises of the FIAP Jean Monnet centre. It included essentially the presentation of the general goals of AMICI and the kick-off presentations of the five Work Packages, explaining their objectives and their work plans. It also allowed discussions among the collaborators and partners to take place.

All details from the kick-off meeting, including timetable, presentations, participants and satellite meetings can be consulted on the public Web-based [Indico](#) site of this event.

2. AGENDA

The agenda of the meeting is given below.

AMICI Kick-off Meeting

Wednesday, January 18th, 2017
9h – 18h30

FIAP Jean-Monet – Paris - 30, rue Cabanis, 75014 –
<http://www.fiap.paris/>

AGENDA

09:00 - Introduction to AMICI kick-off Meeting (30')	➤ O. Napoly - CEA
09:30 - Presentation of WP1 'Management' (15')	➤ S. Leray - CEA
09:45 - Presentation of WP1.2 'Participation of Industry' (15')	➤ M. Morandin - INFN
10:00 - Presentation of WP2 'Strategy' (30')	➤ W. Kaabi - CNRS
10:30 - Presentation of WP2.1 'Sustainability' (15')	➤ T. Eckelöf - Uni. Uppsala
10:45 - Coffee break (30')	
11:15 - Presentation of WP3 'Cooperation' (45')	➤ H. Weise - DESY
12:00 - Lunch break (1h30)	
13:30 - Presentation of WP4 'Innovation' (45')	➤ A. Gleeson - STFC
14:15 - Presentation of WP5 'Industrialization' (45')	➤ P. Fabbriatore - INFN
15:00 - Discussions (30')	
15:30 - Adjourn and coffee break (30')	

15:30 - Meeting of the Advisory Group (1h)	
16:30 - Meeting of the General Assembly (1h)	

19:30 - Social Diner at restaurant "Le Zeyer"	
62, rue d'Alésia, Paris 14 ^e - 33 1 45 40 43 88 - http://www.lezever.com/	

3. PARTICIPATION

The open meeting, between 9:00 and 15:30, gathered over 50 participants representing all the AMICI beneficiary institutions (10):

Table 1: Number of participants by Institutes

1	CEA	14
2	CERN	2
3	DESY	2
4	INFN	8
5	IFJ PAN	3
6	CNRS	6
7	STFC	3
8	UU	2
9	PSI	1
10	KIT	1
	Others	12

4. SATELLITE MEETINGS

Several satellite meetings took place on the same site.

- An AMICI Workshop took place on 17th January from 14:00 to 19:00. Parallel sessions were organised for the five Work Packages with about 35 AMICI collaborators from the 10 Institutes to discuss and better define the Work Package objectives and work plan ahead of the kick-off meeting presentations. The presentations from the Workshop are available on the [Indico](#) site.
- The AMICI Advisory Group (AG) held its first and installation meeting, from 15:30 to 17:00, after the adjournment of the AMICI kick-off meeting. Out of 14 AG members representing Research Infrastructure (1), overseas laboratories (2) and European industry (11), 8 members were present and 2 members were represented. Dr. Andrew Hutton, from the Jefferson Laboratory (USA), was invited to chair the meeting. The discussion covered essentially the participation of European Industry and the preparation of the ‘Partners and Industry Days’ foreseen in spring 2017.
- The AMICI General Assembly (GA) held its first meeting from 17:00 to 18:00 in the presence of the 10 members or delegates representing the beneficiary institutes. Dr. Jean-Luc Biarrotte from CNRS was elected as chair of the General Assembly for the whole duration of the project.

5. CONCLUSION

The AMICI kick-off meeting reached its goal to bring a large number of participants: AMICI collaborators, Advisory Group members and some official observers, to the starting event of the project in a spirit of active collaboration and forward vision.